



JOY UNIVERSITY
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No. JU/OOR/Governance/ADC/2024/01

Date: 20.06.2024

NOTIFICATION

Sub: Constitution of Library Advisory Committee– Reg.

Ref: Approval Note No. JU/RO/LIB/NOTE/2024/01 dated 20.06.2024

The Library Advisory Committee (LAC) of Joy University is constituted as per the following composition.

Library Advisory Committee			
Sl. No	Name & Designation	Position in the LAC	Frequency of conducting committee meeting & details
1	Dean, Academics	Chairperson	Twice in a year. Q2 (May) and Q4 (Nov). *minimum quorum is 60%
2	Dean, Research	Member	
3	Dean of all Schools (or) their representatives	Members	
4	Finance Officer/ Manager (Finance & Accounts)	Member	
5	Librarian/Deputy Librarian	Member Secretary	

The brief of objectives and responsibilities of the LAC is annexed.


20.6.24
REGISTRAR

To,

All the constituent members of the Committee



Copy to:

1. Hon'ble Chancellor
2. Vice-Chancellor
3. Office of the Registrar – for records
4. IQAC – do-

The main objectives of the Library Advisory Committee:

- To support the library activities which are beneficial for the all stakeholders
- To help librarian to design and formulate the library policies for smooth functioning of the library
- To outline the library collection development policy as and when required, for its implementation.
- Evaluating the books procurement department- wise and allocation of budget accordingly.
- To advise the library on policy matters concerning services, resources and facilities.
- To facilitate communication between the Library and the community it serves.

The brief of responsibilities of the Library Advisory Committee are:

- Discuss and evaluate budgetary issues for books, e-books, journals, databases, e- resources etc.
- Providing input on library collections, services, facilities and infrastructures.
- To work towards modernization and improvement of Library and documentation Services.
- To formulate policies and procedures for efficient use of Library resources.
- To prepare budget and proposals for the development of the Library.
- To take measures to increase the membership of the Library beyond the boundaries of the University.
- Advises and reviews library policies for instruction, resources, services, and the facility.
- Advises regarding library services, especially innovation, for the campus community.



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20.6.24.