

No. JU/OOR/Governance/BoS

Date: 05-08-2024

**NOTIFICATION**

**Sub:** Constitution of Board of Studies : School of Design – Reg.

**Ref:** JU Act & clause 12 of JU First Ordinances

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In accordance to the JU act and JU Ordinances cited at reference the Board of Studies : School of Design of Joy University is constituted as per the following composition

<b>Constitution of Board of Studies (BoS)</b>			
<b>Sl. No</b>	<b>Name &amp; Designation</b>	<b>Position in the BoS</b>	<b>Frequency of conducting committee meeting &amp; details</b>
1.	Dean School of Design	Chairperson	Twice in a year Q2 (Apr) and Q4(Dec)
2	Dean of Academic	Member	
3	01 Assistant Professor / TA from the school of Design	Member	
4	01 Assistant Professor/TA from Mechanical Engineering	Member	
5	Ex- Academia ( Two People from Industrial background)	Member	

The brief of objectives and responsibilities of the BoS is annexed.

To,

All the constituent members of the committee

Copy to:

1. Hon'ble Chancellor
2. Vice –Chancellor
3. Office of the Registrar – for records
4. IQAC - do-



*[Handwritten Signature]*  
05.8.2024  
REGISTRAR

- All members of Boards of studies, other than ex-officio members shall hold office for a term of three years. Term of members shall commence from such date as may be notified.
- Every Board shall have such powers and shall perform such duties as :
  - i. Organise instructions and research in the subjects under the general supervision of the Dean and the Academic Council;
  - ii. consider and make recommendation to the Dean of school and the Academic Council on any academic matter pertaining to its sphere of work, as may appear to it necessary or on any matter referred to it by the Dean, or the Academic Council;
  - iii. to understand the requirements of industry or corporate or society at large and to incorporate them into the syllabi to make the teaching- learning process relevant to the needs of the time;
  - iv. recommend introduction, alteration and modification of courses in the Program;
  - v. recommend introduction of new degree or diploma programs or discontinuation of existing ones in the Schools/Department;
  - vi. to suggest to the Dean of the faculty concerned, organization of orientation and refresher courses in the subject;
  - vii. recommend creation, abolition and upgrading of research posts in the Department in accordance with its needs;
  - viii. consider and recommend research schemes;
  - ix. Consider to constitute its Sub-committee (s) if required. A Sub- Committee may be constituted by the Board of Studies to discharge the duties in any specified area. The Sub-Committee shall stand dissolved after it had completed the work assigned to it. The Sub-Committee shall perform such function, as may be assigned to it by the Board of Studies.

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