

No. JU/OOR/Governance/AC

Date: 05-08-2024

NOTIFICATION

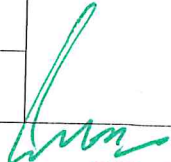
Sub: Constitution of Academic Council– Reg.

Ref: JU Act & clause 3.4 of JU First Statutes

In accordance to the JU act and JU Statutes cited at reference, the Academic Council of Joy University is constituted as per the following composition

Constitution of Academic Council			
Sl. No	Name & Designation	Position in the AC	Frequency of conducting committee meeting & details
1	Vice Chancellor	Chairperson	Twice in a year Q2 (Apr) and Q4(Dec)
3	Dean - Academics	Member	
4	Dean - Research	Member	
5	All Deans of Schools	Members	
6	Dean Student Welfare/DOSSS	Member	
7	External member: One academician each from Management, Law, Engineering & Arts & Science. External Member: One Industry Expert from each area Management , Law & Engineering. One Alumni from each School. One Research Scholar/CR from each School		
8	Registrar	Member Secretary	

The brief and main responsibilities of the AC is annexed.


 05.8.2024
REGISTRAR



To,

All the constituent members of the committee

Copy to:

1. Hon'ble Chancellor
2. Vice –Chancellor
3. Office of the Registrar – for records
4. IQAC - do-

The brief and main responsibilities of the Academic Council.

- The term of office of the members shall continue so long as they hold the office by virtue of which they are members. All members of the Academic Council shall hold office for a term of two years.
- The Academic Council shall meet as often as may be necessary but not less than twice during an academic year. Meetings of the Academic Council shall be convened by the Chairman suo-moto or on a requisition signed by not less than 20% members of the Academic Council.
- The quorum of the meeting shall be one third of the total strength of the Academic Council.
- A written notice of every meeting shall be sent by the Registrar to every member at least two weeks before the date of the meeting; Provided that the Chairman may call a special meeting of the Academic Council at short notice to consider urgent / special matters.
- Agenda shall be circulated by the Registrar to the members at least one week before the meeting.
- All questions considered at the meetings of the Academic Council shall be decided by a majority of the votes of the members present and voting including the Chairman. If the votes be equally divided, the Chairman shall have a second or casting vote.
- The minutes of the proceedings of the meetings of the Academic Council shall be drawn up by the Registrar with the approval of the Chairman and circulated to all the members of the Academic Council. The minutes along with amendments, if any, shall be placed for ratification at the next meeting of the Academic Council. After the minutes are confirmed and signed by the Chairman, the same shall be recorded in a book of minutes which shall be kept open for inspection during the office hours by the members of the Academic Council.
- The minutes of every meeting of the Academic Council shall be reported to the Executive Council.
- The recommendations of the Academic Council shall be placed before the Executive Council for its approval.
- The Vice Chancellor or in his absence Pro Vice Chancellor shall form quorum for a meeting of the Academic Council.
- In emergent cases, the Chairman of the Academic Council may exercise the powers of the Academic Council. In case, the Chairman exercises any of the powers of the Academic Council, the members shall be informed through email, post facto and such decision of the Chairman shall be placed at the next meeting of the Academic Council for its ratification.



- The Academic Council shall, in addition to all other powers vested in it, have the following powers and functions, in the interest of the University;
- a) To consider the proposals submitted by the Board of Studies of the University or refer back for further considerations;
- b) To ensure that the University becomes a vibrant hub for promotion of research and development, interactions and linkages with industries, cultivation of intellectual property rights and entrepreneurship and incubation of knowledge linked industries;
- c) To review achievements in research and consultancy and to ensure that the spirit of research and entrepreneurship percolates to all Schools and Departments;
- d) To report on any matter referred to it by the Chancellor or Governing Council or Executive Council, as the case may be;
- e) To make proposals to the Governing Council for the establishment of Departments, Special Centre's, Specialized Laboratories, Libraries and Museums;
- f) Frame and revise curricula and syllabi for the courses of studies for the various Departments / Academic Centre's;
- g) To promote research within the University and to requisition from time to time reports on such research;
- h) To recommend to the Executive Council the recognition of degrees and diplomas of other Universities and Institutions and to determine their equivalence with degree and diplomas offered by the University;
- i) To make periodical review of the activities of the Departments and take appropriate action (including the making of recommendations to Management);
- j) Supervise the working of the Library;
- k) To publish lists of prescribed or recommended text books and to publish the syllabi of prescribed courses of study;
- l) To recommend to the Management the draft Ordinances regarding examinations of the University and the conditions on which student should be admitted to such examinations;
- m) To make recommendation to the Management in regard to the appointment of examiners and, if necessary, their removal and the fixation of their fees, emoluments and travelling and other expenses;
- n) To make recommendations for the conferment of honorary degrees and to confer degrees, academic distinction, honors, diplomas, licenses, title and marks of honor to be awarded by the University;



- o) To make proposals to the Governing Council for the institutions of Fellowships, Assistantship, Studentships medals and prizes and to award the same;
- p) To supervise the co-curricular activities of the students of the University and submit reports thereon to the Management;
- q) To ensure that the academic calendar of the University for the subsequent academic semester / year as per the guidelines from the University Grants Commission and the State Government; and
- r) To perform, in relation to academic matters, all such duties and to do all such acts as may be necessary for the proper carrying out of the provisions of the Act these Statutes and Ordinances.



A handwritten signature in blue ink, consisting of a large, sweeping initial letter followed by several smaller, connected letters.